



Rotary Club of Bay City

P.O. Box 42
Bay City, Michigan 48707-0042
www.rotarybaycity.org

Community Grant Application

Fall Cycle Application Due: October 31
Distribution By: November 15

Spring Cycle Application Due: March 15
Distribution By: April 30

Please email completed applications,
with supporting documentation, to
baycityrotarygrants@gmail.com

By US Mail to: Rotary Club of Bay City
Attention Community Grants Chair
P.O. Box 42
Bay City, MI 48707-0042

The Rotary Club of Bay City’s Community Grant Committee will focus funding initiatives on Youth & Education projects. Requests for general operating funds or payroll expenses will not be considered. Incomplete applications or those received past application due date will not be considered.

Organization Name: _____

Address _____

Contact Person: _____

Phone: _____ E-mail: _____

Project Title: _____ Amount Requested: _____

Please include the following with your request:

Maximum Request Amount is \$2500.00

1. Provide a brief description of your project that has a Youth and/or Youth Education focus.
2. State the need for this project and substantiate with supporting documentation.
3. State your desired outcomes.
4. Outline what actions have already been taken to achieve your goal, if any.
5. Explain how this project offers & encourages volunteerism.
6. Name other organizations and/or groups you will collaborate with for this project.
7. Provide a project timeline. Is this a one-time or a reoccurring project?
8. Provide a project budget that includes income and expense details.
9. What other funding sources are being considered for this project, if any?
10. Please provide a copy of your IRS Designation Letter

By signing this application, I confirm, to the best of my knowledge, all information contained herein is true and accurate. Rotary Club of Bay City grant funds will be spent in accordance with grant guidelines. My organization agrees to provide the Rotary Club of Bay City with a presentation at the conclusion of the grant to describe the impact of this community project and to use the Rotary Club logo on print and digital media.

Signature: _____ Title: _____ Date: _____